

Important things to know:

- ✓ Follow dress code: long hair pulled back, no loose jewelry, no **open toed shoes.**
- ✓ Children under 16 must have parent/caregiver in building while using Fab Lab.
- ✓ Call us, 208-267-3750, ASAP if you have to cancel. Late arrivals (20+ mins) will be cancelled unless prior arrangements have been made.

Before your class...

1. Go to boundarycountylibrary.com. Click the Fab Lab tab. Watch...
 - a. Safety training
 - b. Tutorial video for machine you want to start with. **Afinia H480** is usually the one we start out 3D printing on.
2. If you are 3D printing...
 - a. Go to thingiverse.com and search for a couple small things that interest you so you have an idea in mind when you arrive.
 - b. Consider creating an account at tinkercad.com, with an adult's info, our recommended design website, where you can click the "Learn" tab to receive tutorials on how to design
3. Fill out Patron Agreement on following pages and the emergency contact info below.

Emergency Contact Card

Your Name (Last, First) _____

Applicable medical conditions _____

Emergency contact

Name: _____

Phone #: _____

Secondary Emergency contact

Name: _____

Phone #: _____



BCL Fab Lab Patron's Agreement

Boundary County Library (BCL) welcomes you to our Fab Lab where we invite you to Dream Big!

Part 1: Patron Information

Please accurately fill in all information required and sign below.

Name _____ Date of Birth _____

Phone # _____ Email _____

Parent/Legal Guardian's Name (if under 18) _____

Phone # _____ Email _____

Mailing Address _____

How did you hear about the BCL Fab Lab? _____

In the BCL Fab Lab, I would most like to learn or make _____

Share your Skills and Ideas!

Are you interested in helping with classes or programs in our lab?

___ Yes ___ Not at this time

If so, briefly describe your specialty. _____

Photo Release (please check one)

I am permitting Boundary County Library to use pictures of myself and/or my projects for use on websites, brochures, and other advertisement for the Fab Lab

I am NOT permitting Boundary County Library to use pictures of myself and/or my projects for use on the website, brochure, and other advertisement for the Fab Lab.

Part 2: BCL Fab Lab Policies and Guidelines

Carefully read the policies and guidelines below and initial each point. You are required to accept and comply with these provisions in order to use the space, tools and materials. Thank you.

_____ Prior to using the Fab Lab, Patrons (BCL Fab Lab Users) must (a) complete a Patron's Agreement form; (b) verify that he/she is a patron of Boundary County library with staff; (c) complete safety course online; and (d) prerequisite videos for each machine he/she uses.

_____ Patrons must have an appointment, check-in with staff, have their emergency safety card displayed, and fill in their Fab Lab Log in their file each time they use the BCL Fab Lab. Please call ahead of time if you know you cannot attend appointment. BCL reserves the right to cancel appointments if patrons show up 20 minutes late or more.

_____ Patrons must participate in mandatory safety trainings in order to use all machines; Patrons may not use these tools until in-person "certification" training has been complete. When using a tool that does not require certification ie. hand tools, the Patron is certifying that he/she is capable of using that item in a safe and proper manner. BCL Fab Lab staff will make available upon request materials such as manuals.

_____ Patrons under age 16 MUST be accompanied by a parent or caregiver to use any machines or tools, as the lab contains potentially dangerous tools. Children (or anyone) whose behavior is deemed unsafe will not be permitted access to the BCL Fab Lab. Fab Lab staff reserves the right to deny access at their discretion.

_____ The BCL provides the Patron with access to safety supplies in the Lab, including safety goggles, masks, gloves, First Aid Kits, and fire extinguishers.

_____ The Patron agrees that the BCL is not responsible for any manufacturing or other defects in the quality of workmanship or materials inherent in any of the tools or equipment.

_____ Each machine for independent use in the BCL Fab Lab space is available to certified Patrons by advance appointment only (greater than 24 hours), first come first serve. The laser engraver, milling machine and Shopbot must have staff supervision.

_____ The Patron agrees that if any tool or piece of equipment becomes unsafe, or in a state of disrepair, he/she will immediately discontinue use of the tool and notify the BCL Fab Lab staff. Patrons must immediately report any accident/incident that occurs on BCL Fab Lab premises to a staff member.

_____ BCL FAB Lab Items used in the Lab are to be returned in the same condition as they were issued, barring normal wear and tear. The Patron agrees to pay for the loss or damage of any BCL FAB Lab items and further agrees to accept the Library staff's assessment of fair restitution for damage, dirtiness, delinquency and/or loss of items in part or total. Failure to reimburse for loss will result in Patron being barred from using the Fab Lab in the future.

_____ The Patron agrees to take precautions to avoid causing unnecessary mess or damage in the BCL Fab Lab. The Patron agrees to clean up his/her workspace in the BCL Fab Lab following use. The Patron agrees to inform the Lab staff member in the event that they are unable to return a work surface, tool or equipment to its original state.

_____ The Patron acknowledges that the BCL is only able to provide consumable materials on a limited basis. The Patron agrees to avoid wasting consumable supplies and materials. Items used in the Lab must be returned by the Patron to their original location.

_____ Use of the BCL Fab Lab is intended for discovery, learning, and prototyping purposes. Production of goods to be sold for profit is contrary to the library's mission and is not allowed in the BCL Fab Lab. The production of dangerous items and weapons in the BCL Fab Lab is prohibited.

_____ The BCL staff reserves the right to restrict access to the Fab Lab as deemed necessary to preserve a safe, secure learning environment.

Part 3: BCL Fab Lab Patron's Affirmation of Agreement

I, _____ (print name), affirm that the information I have provided on the Patron Information page is current, true, and correct. I understand that this information may be subject to verification.

I, _____ (print name), do hereby for myself, on behalf of my heirs, successors, and assigns, in consideration of being permitted to use tools and equipment, waive any and all claims against the Boundary County Library (BCL) and any BCL or Fab Lab staff, volunteers, employers, or agents for any personal

injury, illness, death, or liability resulting from or arising out of the carelessness, recklessness, negligence and/or fault of the Boundary County Library.

I, _____ (print name), hereby for myself, on behalf of my heirs, successors, and assigns, in consideration of being permitted to use tools and equipment, agree to release and indemnify and hold harmless and defend the Boundary County Library, their offices, agents, volunteers, Board of Trustees and employees from any and all liability, loss, claims, and demands, actions, or cause of action for the death or injury to any persons and for any property damage suffered or incurred by any person which arises or may arise or be occasioned in any way from the maker or possession of tools, technology, equipment or supplies use in the BCL Fab Lab.

The parties intend each provision to be severable and separate and apart from one another. If a court of law construes that any part of this release is invalid, such construction shall not invalidate the remainder of this release.

The parties agree that any and all disputes resulting in litigation will be commenced, litigated, and adjudicated only in the County of Boundary, State of Idaho pursuant the laws of the State of Idaho.

I have read this release, have no questions about its meaning and voluntarily accept the terms of this release by signing my name below.

Signature _____ Date _____

Printed Name _____

Any Patron under **eighteen years of age** must also obtain the following consent and release before using the BCL Fab Lab.

I, _____ (print name), am the parent/guardian of _____ (print name). I consent to this as the parent /guardian of the named minor child and state that I have read the above release, have no questions about its meaning and voluntarily accept the terms of this release by signing my name below.

Parent/Guardian Signature _____ Date _____

Printed Name _____

Staff Initials _____ Date _____ Director _____ Copy to Admin File _____
