

Boundary County Library Board of Trustees Meeting Minutes

Date: Thursday, November 16th, 2023

Time: 10:00 a.m.

Location: Boundary County Annex Building

6566 Main St. Bonners Ferry, ID

Regular Meeting

Call to Order: 10:00 a.m.

Members present: Bob Blanford, Aaron Bohachek, Lee Colson, Wendy McClintock by phone.

Members absent: Ken Blockhan, Jr.

Public Comments: none

Approval of Agenda: No changes.

Agenda Items:

- **ACTION ITEM:** Approval of minutes from Oct. 26 2023
Motion to approve: Lee Colson
Second: Bob Blanford
In Favor: Bob Blanford, Aaron Bohachek, Lee Colson, Wendy McClintock
Opposed: None

Old Business

- Parking lot maintenance discussion:
Lynn has discussed the location of the dumpster at Mugsy's with the owners in order to help maintain flow of the parking lot when the large pile of snow from plowing begins to constrict the southwest corner. Aaron volunteered to help flatten the gravel at that location left behind from plowing and redistribute it in potholes using his tractor and grader attachment.
The handicapped parking spot was also discussed, including replacing the broken signpost and whether relocating the parking block would interfere with plowing.
Snow removal and/or heated mats for the walkway up to the building were also discussed.

Director's Report:

- Computer usage: The staff has been leaving some of the computers turned off in order to test whether the number of terminals could be reduced when replacement is needed. Space could be used for other needs instead, such as a 'wireless lounge' space that allows patrons to use their own devices. Preliminary results suggest that a number of the general terminals and two of the gaming terminals could be eliminated without causing inconvenience to patrons.
- Accessibility: The staff is looking into alternate ways to serve accessibility-limited patrons, including outreach possibilities. Many grants are available for outreach programs, Lynn said.

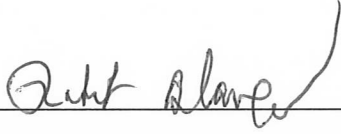
- Scanning/email fee: A 50 cent per page fee is still being charged for scanning a document to email. All other fees for printing have been changed to 'by donation' so staff would like to adjust this policy to match the others.
- An outreach vehicle was discussed, and Lynn said there were possible grants for such a thing. Bob was hesitant to take on the liability and cost of maintaining a vehicle in the long term. Aaron noted that staff need to be reimbursed if they use their own vehicles for outreach.

Committee Reports: None

Adjournment of meeting:

- **ACTION ITEM:** Adjournment of meeting
Motion to adjourn at 10:45 a.m.: Lee Colson
Second: Aaron Bohachek
In favor: Bob Blanford, Aaron Bohachek, Lee Colson, Wendy McClintock
Opposed: None

Approved: _____



Date:

12-21-2023