

## Boundary County Library Board of Trustees Meeting Minutes

Date: Thursday, October 26, 2023

Time: 10:00 a.m.

Location: Bonners Ferry Visitors Center

6373 Bonner St. Bonners Ferry, ID

Regular Meeting

**Call to Order:** 10:00 a.m.

**Members present:** Bob Blanford, Aaron Bohachek, Lee Colson, Wendy McClintock, Ken Blockhan, Jr.

**Members absent:** None

**Public Comments:** None

**Approval of Agenda:** No changes

### Agenda Items:

- **ACTION Item: Approval of minutes from September 21, 2023**

**Motion to approve:** Ken Blockhan, Jr.

Second: Wendy McClintock

In favor: Bob Blanford, Aaron Bohachek, Lee Colson, Wendy McClintock, Ken Blockhan, Jr.

Opposed: None

### New Business:

- **ACTION Item: Review and approval of employee compensation per new budget 2023-2024**

Discussion: By law, the board must review and approve employee wage adjustments. All employees received a wage increase according to position and length of employment, according to Director Silva. Aaron agreed that the wages were in line with what budget constraints could support but were still behind comparable wages in the community. Wendy was disappointed in the wage rates, especially at the lower levels. Director Silva said that many of the staff members were new and would likely move into higher wage positions with experience and training.

**Motion to approve employee compensation for 2023/24 budget year:** Aaron Bohachek

Second: Ken Blockhan, Jr.

In favor: Bob Blanford, Aaron Bohachek, Lee Colson, Wendy McClintock, Ken Blockhan, Jr.

Opposed: None

- **ACTION Item: Hire an auditor for Boundary County Library for FY 2022 and FY 2023**

Discussion: The library has received letters of engagement from Scott P. Hoover, CPA in order that Hoover CPA may complete audits for fiscal year 2022 and 2023. By engaging Leonard Schulte for daily financial services, the library is no longer able to use his office for annual audits as in the past. Scott Hoover comes highly recommended from Mr. Schulte's office and at a rate that is lower than the library would find on the open market Director Silva said.

**Motion to enter a contract for audits on FY 2022 and FY 2023 by Hoover CPA:** Ken Blockhan, Jr.

Second: Wendy McClintock

In favor: Bob Blanford, Aaron Bohachek, Lee Colson, Wendy McClintock, Ken Blockhan, Jr.

Opposed: None

**Director's Report:**

- The library has reinstated the facebook page as an informational space only.
- Staff is preparing for Family Read Week
- Computer terminal replacement and upcoming computer use needs are being assessed.

**Adjournment of meeting:**

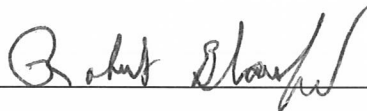
**ACTION Item: Motion to adjourn at 10:39 a.m.:** Aaron Bohachek

Second: Ken Blockhan, Jr.

In favor: Bob Blanford, Aaron Bohachek, Lee Colson, Wendy McClintock, Ken Blockhan, Jr.

Opposed: None

Approved: \_\_\_\_\_



Date:

11-16-23