

**Boundary County Board of Trustees
Collection Policy Committee
Meeting Minutes**

Date: Wednesday 11 January 2023

Time: 10:00 am

Location: Bonners Ferry Armory/ Annex
6373 Bonners St., Bonners Ferry, ID

Meeting – Collection Policy Committee

Call to Order:1000

Introductory Comments

Colson – Announcements, reserved for Wednesday meeting February 1 and February 15 1000 to 1200. At today's meeting we have 30 minutes for public speaks for 3 minutes, not question and answer, opportunity for community to speak. Here to publicly go through collection policy. Forward recommended policy for board. Go through previous edits and current edits in public way. Not address current or former employees. Address people in an open and respectful way. Collection policy will follow state and federal laws.

Roll Call:

Nowak: Telephonically

Hackett: Present

Wells: Present

Wilson: Present

Anderson: Present

Colson: Present

McClintock: Absent

Motion to approve today's agenda:

Anderson: Motion to approve today's agenda

Second: Hackett

Agree: Hackett, Wells, Wilson, Anderson, Colson, Nowak

Colson – Discussion of edits we have done so far. Colson, Wells, Anderson, Hackett, Nowak, Wilson – Comments on 6.4 edits.

Hackett/ Wilson: Contentious paragraph in 6.7

Wilson/ Wells – Remove democratic society statement 6.4

Wilson/ Wells – 6.5 sentence change

Wilson/ Colson/ Anderson – Large print collection

Wilson/ Anderson/ Nowak/ Colson – Media Collection change – no school sentence

Wells/ Colson/ Hackett – Copy without color codes. Next Draft will be black and white without highlights.

Wilson/ Hackett/ Anderson/ Colson/ Nowak – Minutes 7 December 2022 and draft

Motion to approve Minutes 7 December 2022:

Hackett: Motion to approve Minutes Wednesday 7 December 2022

Second: Anderson

Agree: Hackett, Wells, Wilson, Anderson, Colson, Nowak

All – Reconsideration process

Colson - Law citations from Nowak about Laws affecting Library Material Policy addressed at next meeting.

Colson/ Hackett/ Anderson/ Wilson/ Wells – Discuss how to create the reconsideration process in the new policy most effectively.

Hackett/ Wells/ Wilson/ Colson/ Anderson – Comparing the different versions of the reconsideration processes that are passed out (Wilson/ Hackett/ Colson/ Anderson).

Anderson/ Wilson – Concern about where items are shelved. Book must be in library. One page reconsideration form versus the one provided by Colson that is two sided.

Wells – Who is doing reviewing first step in establishing reconsideration policy reviewers?

Colson – Board needs to be the decider of contested material within the library.

Colson/ Hackett/ Wilson/ Anderson/ Wells – Public comment from the Board and the person wanting the material removed from the library. (Anderson) – Third Wednesday is the Reconsideration of Materials Day. Time and availability of the material may cause conflict making the book available to patrons.

Hackett/ Nowak/ Colson/ Wilson/ Wells/ Anderson – (Hackett) - How many materials need to go through the Materials Reconsideration process? (Colson) – There are materials patrons are waiting to put through the Reconsideration process once we have created it.(Hackett) Share the burden of reconsideration. (Wells) Terms for committee members. (Colson) The Board is the people that are representing the community and are responsible for the materials within the library. (Hackett) Removing the committee from the community and taking the reconsideration process directly to the Board?

Wilson/ Anderson/ Wells– (Wilson) A motion to vote to keep the committee in the Reconsideration process. (Wells) A motion to bring a title in question to the Board within seven (7) days. (Anderson) Second.

Motion to vote to adopt Item #2 in the Colson Reconsideration process. (*The Boundary County Library Director or staff will forward the Boundary County Library Materials Reconsideration packet completed in hard copy form to the Boundary County Free Library Board of Trustees within 7 days of receipt.*) (Wells)

Second: Anderson

Nowak: Present

Hackett: No

Wells: Yes

Wilson: Yes

Anderson: Yes

Colson: Yes

Wilson/ Colson/ Anderson/ Wells/ Hackett – Discuss first paragraph in the Colson process. Is the material in the library? Change the wording of the first sentence. Wilson/ Anderson – Change groups or individuals to patrons.

Wells/ Anderson/ Wilson – Move the “copy of challenged material will not be removed” to the paragraph above step 1.

Colson/ Wells/ Wilson/ Hackett/ Anderson – Patron letter – Remove the ALA statement from the Patron letter. The document will be included in packet.

Wilson/ Anderson/ Colson/ Wells – Anderson one page reconsideration request form. A place to date and initial receipt of the form. A stamp with the initial and date? A log filled out by library staff- packet request and packet received. Add log entry process to the personnel policy so staff enters and records Materials Reconsideration tracking.

Anderson/ Wells/ Wilson – Patron behavior policy – from Anderson handout.

Colson/ Wells/ Wilson – Limit the number of times a material can be called for removal?

Wilson/ Colson/ Anderson – Patron speaks only to their removal request.

Motion to accept the Colson Material reconsideration process as written (Hackett)

Second: Anderson

Hackett: Yes

Wells: Yes

Wilson: Yes

Anderson: Yes

Colson: Yes

Nowak: Yes

Colson – Three speakers during the public comment section.

Mark Moseley

Expert in documentation. Way to much subjective and political language. No policy should contain subjective or political language. “reflect the interest of needs of our community” – needs to be removed. Page2 – Selection criteria.

Mary Ollie

The idea of fairness. What is fair? Process and Product and end with a story. Allow the committee space and time to do work. Public forum is not the place to compose your thoughts. 7,000 registered voters in Boundary County. Accessible testimony. Opportunity for people to give written testimony. Allows people to give their opinion even though they can't be here. Joe McCarthy in the 1950s.

Adrienne Norris

Reconsideration process usually done under special meetings. Book may not need to be removed but moved (recataloged) into a different area. Ask the Board to give guidelines for the Director and what kind of materials they bring into the library.

Colson – Anyone else like to speak?

Colson – Wednesday February 1 and Wednesday February 15th are scheduled for the next meetings. Black and white draft copy. Same 30 minutes of speaking at the end from the public. Add the Materials Request form with the meetings. Include the case citations in the next meeting. Send all the committee packets to people at their email. Other options for

Motion to Adjourn:

Wells: Motion to adjourn

Second: Wilson

Agree: Hackett, Wells, Wilson, Anderson, Colson, Nowak