Boundary County Library Board of Trustees Meeting Minutes
Date: 3-23-23
Time: 10:00 a.m.
Location: Bonners Ferry Annex
6566 Main St. Bonners Ferry, ID
Regular Meeting

Call to Order: 10:00 a.m.

Members present: Bob Blanford, Aaron Bohachek, Lee Colson

Members Absent: Wendy McClintock, Ken Blockhan, Jr.

Public Comments:
Mary Esther Wilson, Adrienne Norris. Both offered positive comments about the process for crafting the collection development policy.

Approval of Agenda
      Motion to approve the agenda: Aaron Bohachek
      Second: Lee Colson
      In Favor: Bob Blanford, Aaron Bohachek, Lee Colson
      Opposed: None
Agenda Items:

ACTION Item: Approval of minutes, March 8th 2023, February 16th 2023
      Motion to approve March 8th minutes: Lee Colson
      Second: Aaron Bohachek
      In favor: Bob Blanford, Aaron Bohachek, Lee Colson
      Opposed: None

      Motion to approve February 16th minutes: Lee Colson
      Second: Aaron Bohachek
      In favor: Bob Blanford, Aaron Bohachek, Lee Colson
      Opposed: None
Collection Policy Discussion:
Lee Colson presented the collection policy that had been created by the policy committee. Aaron Bohachek raised questions about clarifying the e-book policy and creating a pre-consideration form for materials patrons would not like to see purchased for the library.

ACTION Item: Approval of collection policy

> Motion to approve sections 6.1-6.5, section 6.7 and 6.9-6.12 of the Boundary County Library collection policy, as well as the Materials Reconsideration Form, Materials/ Information Request Form and Collection Development cover letter: Aaron Bohachek
> Second: Lee Colson
> In favor: Bob Blanford, Aaron Bohachek, Lee Colson
> Opposed: None

Director's Report:

- Winter Reading program resulted in 8,155 chapters read by adults and 8,107 chapters read by children
- Apr 1, 2023the library will resume full-time operation from Monday-Friday 9-5 and Saturday 9-2
- Lego, Chess and Science programs will resume

New Business

ACTION Item: Approval of Freedom of Information form

> Motion to approve FOIA form: Aaron Bohachek
> Second: Lee Colson
> In favor: Bob Blanford, Aaron Bohachek, Lee Colson
> Opposed: None

ACTION Item: Approval of minutes, March 8th 2023, February 16th 2023

> Motion to approve March 8th minutes: Lee Colson
> Second: Aaron Bohachek
> In favor: Bob Blanford, Aaron Bohachek, Lee Colson
> Opposed: None
> Motion to approve February 16th minutes: Lee Colson
> Second: Aaron Bohachek
> In favor: Bob Blanford, Aaron Bohachek, Lee Colson
> Opposed: None

- Discussion of materials reconsideration form, to be posted on the Library website

ACTION Item: Approval of Conflict Resolution Form

> Motion to approve Conflict Resolution Form: Lee Colson
> Second: Aaron Bohachek
> In favor: Bob Blanford, Aaron Bohachek, Lee Colson
> Opposed: None

ACTION Item: Approval of invoices

    Motion to approve invoices: Bob Blanford

    Second: Lee Colson

    In favor: Bob Blanford, Aaron Bohachek, Lee Colson

    Opposed: None

ACTION Item: Remove Kimber Glidden from library check approvals and add Lynn Silva

    Discussion: A letter from the board chair is adequate to change the signee on the Library's Columbia bank account.

    Motion to remove Kimber Glidden from library check approvals and add Lynn Silva: Bob Blanford

    Second: Aaron Bohachek

    In favor: Bob Blanford, Aaron Bohachek, Lee Colson

    Opposed: None

ACTION Item: Approve Fab Lab modifications

    Discussion: The 2 room layout of the Fab Lab creates a blind corner that can be a communication and safety issue. BF Builders, Inc. has submitted a $1,200 estimate for the work.

    Motion to approve Fab Lab modifications by BF Builders, Inc.: Aaron Bohachek

    Second: Lee Colson

    In favor: Bob Blanford, Aaron Bohachek, Lee Colson

    Opposed: None

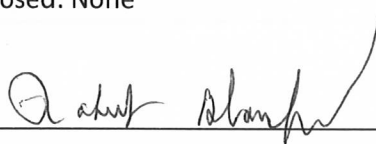**Adjournment of meeting:** 11:31 a.m.

    Motion to adjourn: Aaron Bohachek

    Second: Lee Colson

    In favor: Bob Blanford, Aaron Bohachek, Lee Colson

    Opposed: None

Approved: _____

Date: 4-27-2023