Ebooks and Audiobooks with the Libby App   Complete Instructions

1. **Setup your patron account online.**
    a. You must have an email address on file with us.
    b. Ask us to send a password set link to your email and click the link. (Alternatively, go to https://www.boundarycountylibrary.com/account-libby-app and follow the instructions to send yourself the link). Please note the link is only valid for 24hrs.
    c. Type in your **Username 2 0 0 0 0 0 0 0 _ _ _ _ _ _**
    d. Create a new password and click *change password*. The password must be 9 characters long and must contain at least one non-alphabetic character

From a smartphone or tablet…

2. Go to the App Store (Iphone)/ Play Store (Android)

   OR

    a. Search for the *Libby by Overdrive* App and tap *Install* or *Get.*
    b. Open the App once it is installed.

From a computer…

2. On the internet, search for *libbyapp.com*

3. When asked if you have a library card, click *Yes*
4. Click *Search for a Library*
5. Type *83805*
6. Click *Idaho Digital Consortium, Boundary County District Library*
7. Click *Sign In With My Card*
8. Click the *More* button under the top options and Click *Boundary County District*
9. Click *Next*
10. Type in your username and password and click *Sign In*
11. Click *Next*
12. If you are ultimately wanting to read on Kindle, click *Yes, I Read with Kindle* when prompted and click Continue. Otherwise, click *No.*
13. Optional: To get the maximum use from your library card, tap the ☰ icon on the bottom to view your libraries.
    a. Click Add Library to add our partner libraries.
    b. Search *idea by icfl* and select the top library listed, besides Idaho Digital Consortium.
    c. Tap *Sign in With My Card*.
    d. Select *Boundary County District* from the Partner Libraries.
    e. You should be rerouted through the sign-in process. Enter your username and password if required.
    f. Click *Next*
    g. Repeat a-f of this step until all 12 libraries show up under Your Libraries: Meridian, Boise, Cooperative Information Network (CDA), Valnet, East Bonner County (Sandpoint), Idaho Falls, LYNX Consortium, Kuna, LIBRI System, Blackfoot, IDEA by ICFL

14. Icons on the bottom   Search   Browse Library Your Libraries   Bookshelf   History

15. Checkout Process
    a. Select a library
    b. Search or browse library for a book.
        i. Books with a headphones icon underneath indicate they are audiobooks.
        ii. If books say Place Hold instead of Borrow, you may click *Place Hold*. You will be notified when the book is available.
        iii. If a book is checked out, click the two-colored icon next to it. This will search your other libraries for this book
        iv. If you are looking for books within a series, tap the book title of one of the books in the series to open more details. Scroll down and click the series. All books within the series that any of your libraries own will be listed.
        v. If books marked *Notify Me* are listed, none of your libraries on Libby have this book.
    c. Borrow a book.
        i. Click *Borrow.*
        ii. Click *Borrow.*
    d. Read/Listen to the book.
        i. Click *Go to Shelf* or tap the Bookshelf icon later on. Note: Leave your smartphone/computer on your bookshelf until the book is downloaded and shows the checkmark on the two-colored icon,   making it accessible even if you are not connected to WIFI/Internet Data.
        ii. Click *Open in Libby* to open the book.
    e. Manage Loan
        i. The Book will automatically be returned on its due date, usually 2 weeks after being checked out.
        ii. To return a book early from your bookshelf, click Manage Loan and click Return Early.
        iii. To renew a book from your bookshelf, click Manage Loan and click Renew Loan. You may not renew a loan if there someone else has a hold on it or if it is due in more than 3 days.

Additionally… If you are ultimately wanting to read on Kindle

16. When prompted if you would like to use Kindle on the previous steps, click *yes*.
17. When you borrow a book, and go to your bookshelf, click Read With Kindle
18. The Amazon Store should open showing your book. You may need to login to your Amazon account.
19. Click *Deliver to Kindle*

From your Kindle

20. Your book should appear in your library. (Make sure your Kindle is connected to WiFi if the book does not appear). Tap the book to start reading.
21. Your book will automatically be removed from your kindle when it is automatically returned to the library on its Due Date, or when you manually return it on Libby.